

# Introducing Trips 2.0

## Our innovative refresh to the Trips dashboard

Trips 2.0 is our innovative dashboard refresh that simplifies your travel management process. Introducing more intuitive navigation alongside customized filters and reporting, it is now easier than ever to find and manage your trips. Whether you want a high-level overview, or to see specific trip data, Trips 2.0 will change the way you view your Hotel Engine travel.

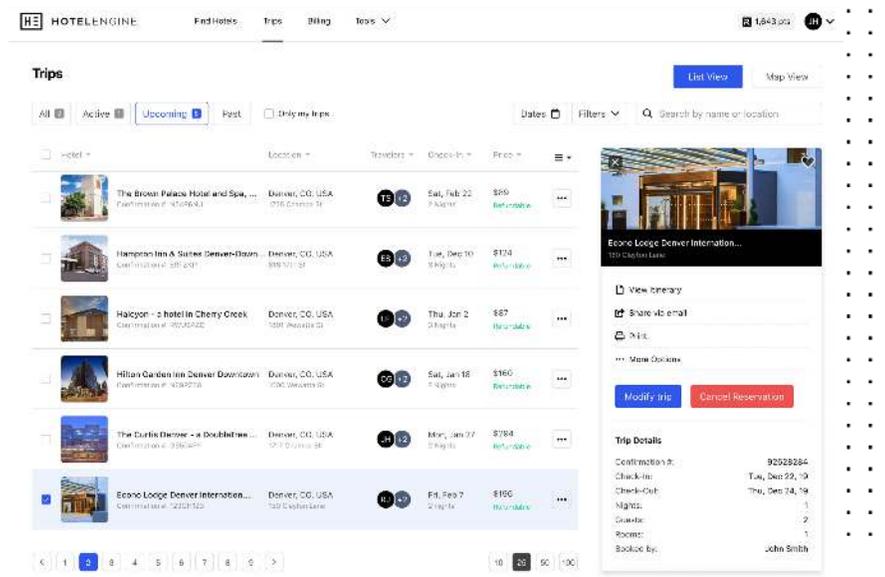
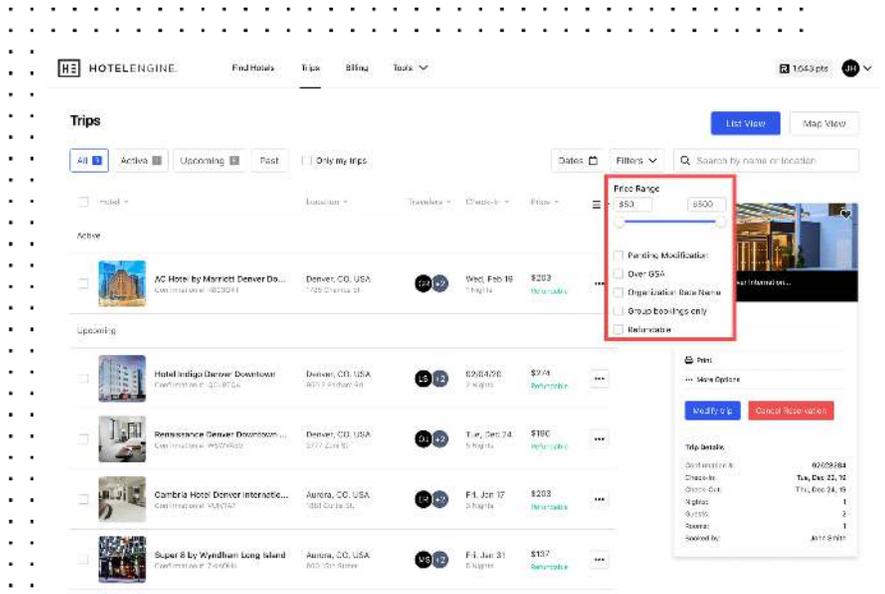
### What's New:

#### Improved Search, Filter, and Sort Controls

- The multi-search feature allows Admins to search multiple times and dates.
- New filters have been added, including date and price range, to improve the search function.

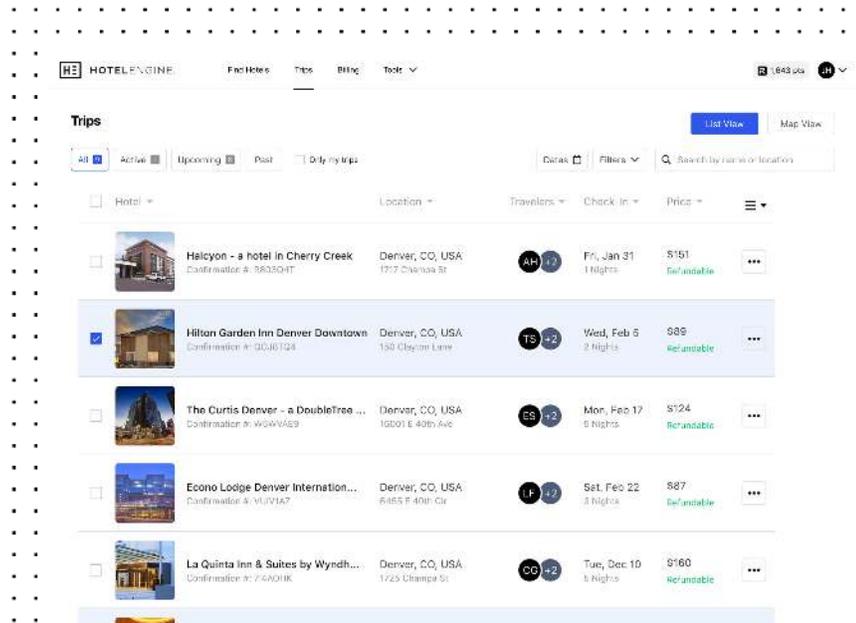
#### Added Information Available Within Itineraries

- New controls have been added to your itinerary view, including modifying or canceling a reservation, as well as sharing your reservations with others.



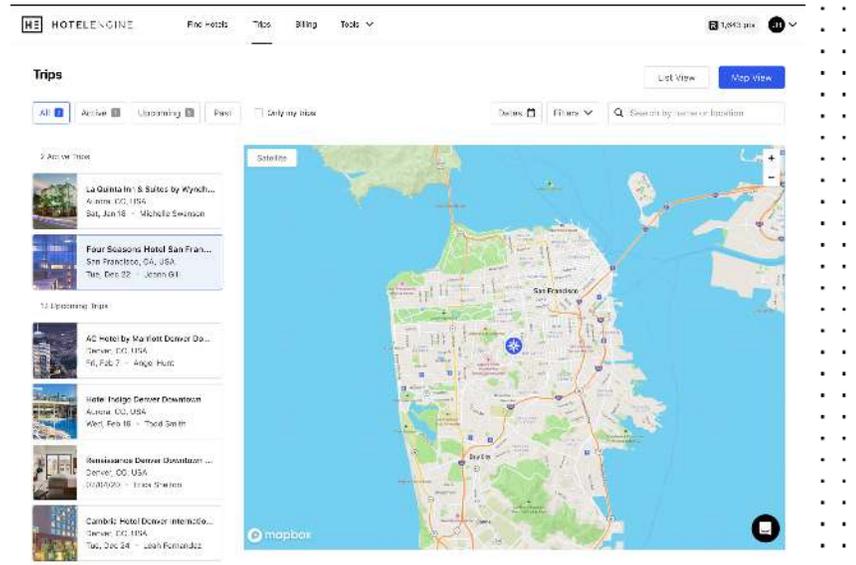
## Now Access Additional Trip Data

- Using the 'multi-select' feature, select multiple trips to gain quick summary data. In addition, you can 'share' multiple trips at the same time.
- Improved drop-down controls allow you to complete major tasks, such as modifying a reservation, without having to click into the itinerary page view.
- When a trip modification is in 'pending' status, a new visual marker will highlight the change has not yet been finalized.



## Expanded Map Functionality

- Our improved interface has expanded the viewable map area, allowing you to see even more properties on a wider map view.
- A new focused view will allow you to search for specific trips from the map.



## FAQs:

### How do I switch to Trips 2.0?

There's nothing you need to do on your end. The Hotel Engine platform has been automatically updated to give you a better user experience.

### Will Trips 2.0 affect any of my past, current or upcoming reservations?

No, none of your trips will be affected by this update. In fact, it provides a more customizable and easier-to-navigate interface to manage all of your past, current, and future travel. So, whether it's to see a high-level overview, or specific and actionable trip data, Trips 2.0 will make your travel management a breeze.

Be sure to check out the Trips 2.0 updates to HotelEngine.com!

*See the update*

